

Consortium Agreement
between
Ajuntament de Manresa (Spain)
and
Mesto Košice/City of Košice (country: Slovakia)
for the implementation of the project no. 101249715 — NETCO 2.0
“Network of Cities for Collaborative Housing”

This Agreement (the Agreement) is between the following parties:

on the one part,

The Legal Representative of the City of Manresa, established in Manresa, PLAZA MAJOR 1, 08240 MANRESA, Spain, Mr. Mr. Aloy Guàrdia Marc, acting in compliance with the Statute of the entity (hereinafter referred to as the Coordinator),

and

on the other part,

The Legal Representative of the (organization/ municipality) Mesto Košice/City of Košice, established in (address) Trieda SNP 48/A, 040 11 Košice. Mr/ Ms Richard Dlhý, authorized person, acting in compliance with the Statute of the entity as partner of the Project on the other part (hereinafter referred to as – Partner),

together – Parties,

considering the principles of good partnership cooperation, effective coordination, and efficient collaboration in implementing the “Network of Cities for Collaborative Housing” project (hereinafter “the Project”), the Parties agree as follows:

§ 1 - General Provisions

Each Party declares that it is authorised to enter into agreements concerning the implementation of the Project, pursuant to the Grant Agreement CERV Project No. 101249715 — NETCO 2.0, concluded with the European Education and Culture Executive Agency (EACEA).

§2 – Obligations of the Partner

The Partner undertakes:

2.1 To participate in all Project activities and events, both online and in-person, according to the Project schedule in Annex 1. **Travel costs** for participation in every in-situ international event (WP2, 4 and 9) will be reimbursed up to 700 EUR for a minimum of one participant per meeting, and 0 EUR if none, excluding accommodation, which will be provided by the Host Cities. Evidence required: signed attendance list, travel documents (plane/train/bus tickets, boarding passes, etc.), uploaded to the Project’s designated Google Drive within 28 working days after each

meeting. Access to the Project's Google Drive will be made available to the Partners no later than 1 February 2026.

2.2. To host one in-situ international event (WP 6), ensuring compliance with the approved content, formats, and indicators, for a minimum of 2 nights for a total of minimum 101 participants from a min. 13 Programme countries with a min. 71 (number) local participants in accordance with the Project schedule, respecting the required content, formats and expected results as described in NETCO 2.0 project plan. The host is responsible for securing the attendance of local participants and the quality of the event in compliance with the Grant Agreement. The meeting agenda must be agreed between the host and the Content Manager at least two weeks ahead of the meeting. The costs incurred for the planning, management and execution of the international meeting, will be reimbursed **16.000,00 EUR** as a flat rate, based on the provision of the scanned signed list of attendance, photos of the event, timely filled Event Description Sheet (meeting report) and proofs of incurred expenses, with invoices required as proof uploaded to Project's designated Google Drive within 28 working days from the date of the conclusion of the meeting.

The eligible costs for the organisation of the Project international meeting are:

- 1.1 accommodation of invited (foreign) participants and, eventually, of local participants
- 1.2 meals during the meeting (catering, restaurants)
- 1.3 local transfers - transportation of the participants from and to the hotel/airports (train station, bus station, port, etc.) and transportation during the event
- 1.4 technically equipped conference rooms
- 1.5 conference materials
- 1.6 services with translation system equipment
- 1.7 speakers, experts, facilitators, moderators and trainers
- 1.8 communication and dissemination tools/materials - press releases, media contacts, paid ads, banners, posters, printing, promotion and dissemination of results
- 1.9. staff costs directly related to the activity
- 1.10 preparing the Event Description Sheet (meeting report)

2.3. To contribute to management and communication activities of the Project, in line with the structures and quality procedures established by the Coordinator.

2.4. To contribute to Project deliverables (e.g. reports, case studies, policy models) and to continuous and final reporting, submitting narrative and financial documentation within 28 working days of the Coordinator's request.

2.5. To accept the total budget ceiling **18100 EUR** assigned per all Work Packages and ensure that all expenditures are supported by valid documentation.

2.6. To retain original financial documents for five (5) years after Project completion and provide them upon request by the Coordinator or EACEA.

2.7. To inform the Coordinator immediately of any legal, organisational, or financial changes that may affect the implementation of the Project.

§3 – Obligations of the Coordinator

The Coordinator undertakes:

- 3.1. To establish and manage the Project governance structure in line with the Grant Agreement.
- 3.2. To manage Project documentation, reporting, and communication via Google Drive and the EU Funding & Tenders Portal.
- 3.3. To ensure payments to Partners as per the approved budget and reimbursement plan.
- 3.4. To monitor qualitative and quantitative indicators and establish quality assurance procedures.
- 3.5. To submit all necessary reports to the EACEA and ensure proper communication with all Project partners.

§4 – Joint Obligations

The Parties agree to:

- Notify each other promptly of any situation affecting Project implementation.
- Provide all information reasonably required for proper management.
- Ensure accuracy and reliability of all submitted materials and data.

§5 Amendments

The amendments in the Agreement

- 5.1 The amendments in the Agreement can be made if circumstances that can affect the implementation of the Project have changed.
- 5.2 Both contracting Parties may propose the amendments, which must be made in writing and they come into force from the moment of mutual signing.
- 5.3 Proposals for amendments must be submitted with sufficient notice to allow for their analysis and approval by both Parties.
- 5.4 All amendments are considered an integral part of the Agreement.

§6 – Termination

6.1 Should the Partner fail to submit the required reporting documents to the Coordinator or consistently fail to fulfil their work obligations under the project, the Coordinator reserves the right to terminate the partnership, provided that a written notice of at least two (2) months is given. In such a case, the Coordinator may demand reimbursement of any funds previously disbursed to the Partner, irrespective of whether such funds have already been expended.

6.2 Should the Partner decide to withdraw from the project, the Partner must provide a written notice at least two (2) months prior to the intended date of withdrawal. During this notice period, the withdrawing Party shall ensure an orderly transition and take all reasonable measures to minimize disruption to the project. The withdrawing Party shall submit a comprehensive report detailing all activities, deliverables, and expenditures incurred up to the date of withdrawal. Any unspent funds allocated to the

withdrawing Party must be returned to the Coordinator within thirty (30) days of the withdrawal date, unless otherwise agreed in writing by the Parties.

6.3 Termination shall not affect any rights or obligations of the withdrawing Party incurred prior to the date of termination, unless otherwise agreed between the Parties. This includes the obligation to provide all necessary inputs, deliverables, and documents for the period of the Party's participation. The withdrawing Partner shall cooperate fully with the remaining Parties to ensure project continuity and the fulfilment of contractual obligations, including the transfer of relevant knowledge, data, or materials as reasonably required by the Coordinator or other Partners.

§7 - Final Provisions

7.1 The Agreement is drawn up in English on 4 (four) pages in 2 (two) copies, one of which is for the Partner and the other for the Beneficiary.

7.2 The Agreement enters into force upon signature by duly authorised representatives and remains valid until all obligations under the Grant Agreement No. 101249715 — NETCO 2.0 are fulfilled.

Signatures

Coordinator: The City of Manresa

Address: PLAZA MAJOR 1, 08240
MANRESA, Spain

Signature / Stamp:

Partner:

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...
...

*Bank Account: please attach the
Financial Identification Form Annex*

Ing. Richard Dlhý, authorized person

The Legal Representative of the
Coordinator

The Legal Representative of the Partner