

**Amendment Nr. 3 to the
Partnership Agreement
for
donor partnership projects**

between

Municipality of Košice

Trieda SNP 48/A, 040 11 Košice, Slovakia

ID: 00691135, tax ID: 2021186904

Represented by Ing. Jaroslav Polaček, city mayor

hereinafter referred to as the “Project Promoter”

and

**Department for international cooperation and innovations
of Uzhhorod City Council**

Postova sq., 3, Uzhhorod, 88000, Ukraine

ID 42839363

Represented by Viktoriya Tarakhonnych, Head of the Department

hereinafter referred to as the “Project Partner”

hereinafter referred to individually as a “Party” and collectively as the “Parties”

**for the implementation of the Project “Cities in the Enlarged European
Area: Joint Development of Capacities of Public Institutions by Slovak-
Ukrainian Cross-border Cooperation and Improving Integrity in Public
Affairs (CEEA)”**

**funded under the EEA Financial Mechanism 2014-2021 Programme
“Cross-border Cooperation/Good governance, Accountable Institutions,
Transparency”**

1. The Parties specified in Partnership Agreement no. 2020002272 signed on 28th October 2020 (hereinafter referred to as “the Agreement“) have concluded Partnership Agreement with the aim together implement the project called “**Cities in the Enlarged European Area: Joint Development of Capacities of Public Institutions by Slovak-Ukrainian Cross-border Cooperation and Improving Integrity in Public Affairs (CEEAA)**” (hereinafter referred to as “the Project”).
2. The Parties, by signing this Amendment, have agreed that Annex 2 Terms of Reference and Annex 3 Project budget of the partnership agreement will be replaced by the updated Annex 2 Terms of Reference and Annex 3 Project budget due to changes in the implementation of activities of the project and the budget of the project.

This Agreement has been prepared in four originals, of which the Project Promoter has received three and the Project Partner one.

For the Project Promoter

For the Project Partner

Signed in Košice on

Signed in Uzhhorod on

Jaroslav Polaček

Mayor of the City of Košice

Viktoriya Tarakhonch

Head of the Department

Annexes:

Annex 2 Term of Reference

Annex 3 Project budget



ANNEX 2: TERMS OF REFERENCES

Project: Cities in the Enlarged European Area: Joint Development of Capacities of Public Institutions by Slovak-Ukrainian Cross-border Cooperation and Improving Integrity in Public Affairs (CEEAA)

Project No.: GGC01007

Project Partner 3: Department for international cooperation and innovations of Uzhgorod city council

General Overview:

All the activities planned within the project are the result of the joint work and arrangements made by all project partners during the preparation meetings. Joint project conclusions, including those related to research of challenges, guarantee a high level of performance.

Partner 3 will actively participate in Activity 1 which focuses on networking, exchange of experience and internships of public administration representatives - exchange stays of employees of the city of Košice, Uzhhorod and Kharkiv, with the aims to raise awareness, improve the skills and competences of public sector staff in the process of transparency and accountability of institutions.

A team of Ukrainian public administration representatives will be set up, consisting of at least 5 individuals per project partner. They will participate at 8 two-day meetings aimed at exchange of information and experience in the area of public administration transparency.

Project partner will be involved in creating proposals for the application of new experience and knowledge, for example, in terms of public procurement, transparency and disclosure of concluded contracts and orders, thereby promoting the impact on the local process of EU enlargement; exchange of experience and best practices in utilising EU funds - project preparation and implementation process.

Partner 3 will participate in the Activity 2, which aim is to identify the possibilities and examples of perspective practice as to how to efficiently use the principles of circular and social economy in public administration. In order to achieve the stated aim, a network of Ukrainian, Slovak and Norwegian researchers will be established. This will include at least ten individuals, all from formal research institutes in their countries. By combining the knowledge and experience of all project countries, the big picture in terms of possible methods and approaches may be created.



ANNEX 2: TERMS OF REFERENCES

During the project phase, the network of researchers will meet in person twice – once in Ukraine and once in Norway. All aforementioned outputs will be created by a joint team of authors coming from all participating countries. The ambition is to maintain the network and continue in the joint initiatives in the future. In connection with the current situation on the territory of Ukraine, the meetings will also be organized online. As an alternative to meetings and seminars that could not take place on the territory of Ukraine, Strategic meetings for Ukrainian partners will be organised. Topic of strategic meetings: Local green offers as a starting point for the creation of action plans to support green and social innovations.

Partner 3 will actively participate in Activity 3 and will support green and social practices in line with the Action Plan.

Within the Activity 5 is expected active participation of the Partner 3 at the open conference in Košice, organisation of the final conference in Uzhhorod, participation and organisation of the TRIANGEL FORUM in Uzhhorod, participation at the event – Slovakia Days in Kharkiv – alternatively "Kharkiv Days in Slovakia".

Partner 3 has to promote the project and its activities through media, project website, press conferences etc.

The cooperation of partners will help to exchange experience, create better conditions for transparency, but also to continue the path of building bilateral relations (valid long-term partnership agreement between Košice and Uzghorod) in various areas, not only the activities of self-government.

PROJECT BUDGET

Project: Cities in the Enlarged European Area: Joint Development of Capacities of Public Institutions by Slovak-Ukrainian Cross-border Cooperation and Improving Integrity in Public Affairs (CEEA)

Period: 20.07.2020 - 30.04.2024

Partner 3: Department for international cooperation and innovations of Uzhgorod city council

Project budget for Partner 3:

Direct expenditure for Partner 3: 67 446 EUR

Indirect costs for Partner 3: 2 000 EUR

Budget total for Partner 3: 69 446 EUR

Project budget:

Direct expenditure: 447 004 EUR

Indirect costs: 11 500 EUR

Budget total: 458 504 EUR

Item	Expenditure item	Unit	Quantity	Unit Cost	Total Amount	Type of Expenditure	Activity	Budget Heading	Incurred by	Comments
4	Project and financial manager	complex	1	9720	9720	Cost of staff assigned to the project	Project Management	Current expenses - on staff	Partner3	2 contracts: Cost for project manager - gross labour costs - 14€ for 480 hours for 24 months, subtotal: 6720€; Cost for financial manager - gross labour costs -10€ for 300 hours for 24 months, subtotal: 3000€, Total: 9 720€
6	Exchange stays in Kharkiv and Košice	complex				Travel and subsistence allowances for staff	Activity1	Current expenses - travel	Partner3	
10	Consumables and supplies	complex	1	5806	5806	Consumables and supplies	Activity1	Current expenses - office equipment	Partner3	4 laptops (600€/pc), 1 computer (600€/pc), 1 MFU printer/scanner (200€/pc) - 3 furniture sets consisting of 1 table and 1 chair (400 €/set), 3 office shelves (€150), 1 Interactive whiteboard (€956/set) – total for the whole: €5806
12	Workshops trainings and meetings in Uzhhorod incl. interpreters (translators).	complex				Costs entailed by other contracts	Activity1	Current expenses - other	Partner3	
18	Meetings in Norway	project				Travel and subsistence allowances for staff	Activity2	Current expenses - travel	Partner3	
24	Workshops in Košice and Kharkiv, Meetings in Norway	project	1	6995	6995	Travel and subsistence allowances for staff	Activity3	Current expenses - travel	Partner3	The workshop originally planned in Kharkiv will be implemented in Košice through the Center for Central European Cooperation. Budget adjustment: Travel expenses for Kharkiv Days in Slovakia: €1,995. Travel, accommodation and per diems for 5 participants - Norway (for 4 days: €1000/person). Total: €5,000. Total: €6995

31	Seminar in Kharkiv - travel costs for staff	project	1			Travel and subsistence allowances for staff	Activity4	Current expenses - travel	Partner3	
42	Conferences in Košice and Kharkiv	project				Travel and subsistence allowances for staff	Activity5	Current expenses - travel	Partner3	
43	Experts - 2 researchers	contract	2	3250	6500	Cost of staff assigned to the project	Activity5	Current expenses - on staff	Partner3	Payments cover research activities (4-5 months - on average 35 hours/month) - Research on a specific topic that will be presented during the conference, or Triangel Forum in the form of a report (3250 Euros - research) Total: 6500€
44	Expert 3	contract	1	3360	3360	Costs entailed by other contracts	Activity5	Current expenses - on staff	Partner3	Person responsible for organizing, preparing and conducting all events for which the partner is responsible and in which the partner's representatives will participate. The expert will work for 22 months (240 hours * 14 €), total: 3360€
45	Conference in Uzhgorod (TRIANGEL FORUM)	project	1	14000	14000	Costs entailed by other contracts	Activity5	Current expenses - propagation and dissemination	Partner3	Conference in Uzhgorod (TRIANGEL FORUM) - refreshment costs, rental of places, sound system, program, cultural performances of artists, didactic technique, organization, transport and accommodation of artists.
47	Final conference, publicity materials, final conference proceedings	complex	1	13120	13120	Costs arising from project contract	Activity5	Current expenses - mandatory publicity	Partner3	Costs related with final conference in Uzhgorod or in Slovakia (depends of the situation) - 50 participants, rent of place, refreshment, interpreters and other costs, subtotal: 5200€; Rollup*2 pcs (portable banners 2 pcs A-racks- 100 €/each), leaflets * 500 cop. * 1 € , pens 500 pcs*1 € with printing according to the publicity manual, ecobags 500 cop.*0.50 €; publications in mass media 6 iss.*15 € ,handouts*200 copies*1 € .Subtotal: 1740€. Issuing the final conference proceedings, including research/reports in 3 languages (SK,EN, UA) 200 copies (150 pages)*12 €. Subtotal: 2400€ Total: 9340€ Almanac, promotional materials and research reports will be provided by the project partner independently. The budget item is increased by the transfer of budget funds from item 12 - EUR 3,780.00.
48	Translator	page	300	10	3000	Costs entailed by other contracts	Activity5	Current expenses - on staff	Partner3	Publications and research/reports will be translated to Slovak and English languages (150 pages each language)
49	Workshops trainings and meetings in Uzhgorod (A3)	complex	1	900	900	Costs entailed by other contracts	Activity3	Current expenses - other	Partner3	Refreshment, rent of place and other cost related to organised workshop, costs per meeting: 900 Eur The workshop for activity 3 will be held simultaneously with the Triangel forum in Uzhgorod. (moving item from Activity 2 to Activity 3)
53	Certificated audit	complex	1	1000	1000	Costs arising from project contract	Project Management	Current expenses - other	Partner3	Audit reports for project needs
63	Strategic meetings	complex	1	3045	3045	Current expenses - other	Activity 2	Current expenses - other	Partner3	Costs for refreshments, room rental, sound system, program (1522,50 EUR / 1 day for 30 participants). Strategic meetings for Ukrainian partners are proposed as an alternative to meetings and seminars that could not take place on the territory of Ukraine. Topic of strategic meetings: Local green offers as a starting point for creating action plans to support green and social innovation and entrepreneurship: context and recommendations for cities (two seminars). Transfer from budget item no. 42 Activity 5.