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PARTNERSHIP AGREEMENT

on the implementation of the project named: "Bee Friendly" ID: 22120081 subsidized from the International Visegrad Fund within the framework of Visegrad grants, hereinafter referred to as the Project, concluded on..... 11. 10. 2022... in Rzeszów,

between:

The Municipality of Rzeszow - Municipal Office in Rzeszdw, Rynek 1, 35-064 Rzeszow, NIP: 813 00 08 613, National Business Registry Number (REGON): 690581353

Taxpayer's Identification Number (NIP): 813 00 08 613

acting as the Leader (Applicant),

represented by

Krystyna Stachowska - Deputy Mayor of the City of Rzeszow

hereinafter referred to as the Leader,

and

Nyiregyhaza Megyei Jogu V3ros Onkormanyzata Kossuth sq. 1. /Kossuth ter 1., Niregyhaza, 4401, Hungary

organization number: 15731766-2-15

represented by

Ferenc Kovacs, Ph.D. - Mayor of the City of Nyiregyhaza

hereinafter referred to as the Partner No. 1

and

Mesto Stropkov, ul. Hlavna 38/2, Stropkov, 091-01, Slovakia

organization number: 00331007

represented by

Ondrej Brendza - Mayor of the City of Stropkov

hereinafter referred to as the Partner No. 2

and

Mesto Kosice, Trieda SNP 48/A, Kosice, 040 11, Slovakia

organization number: 00691135

represented by

Jaroslav Polaček - Mayor of the City of Kosice

hereinafter referred to as the Partner No. 3

§ 1

Scope of the Agreement

1. The subject of the present Agreement is the regulation of mutual rights and obligations of the Parties, in connection with the implementation of the Project "BeeFriendly", ID: 22120081. The present Agreement sets out the principles for the functioning of the Partnership - cooperation between Partners in the implementation of the Project, in particular the principles of cooperation of the Leader with other Partners.
2. The Partners mutually declare that the Partnership is established for the purpose of implementing the Project.
3. The Partners mutually agree that the Partnership is established for the duration of the Project.
4. The duration of the Project is from 1.10.2021 until 31.05.2022.

§ 2

1. The Parties hereby undertake to cooperate in implementing and achieving the objectives of the Project under the present Agreement.
2. The Leader shall be responsible for the following:
 - 1) representing Partners before the International Visegrad Fund;
 - 2) coordinating (including monitoring and supervision) the regularity of activities realized by the Partners in the implementation of tasks included in the Project;
 - 3) ensuring Partners' participation in decision making and task implementation process, in accordance with the Application for Project Grant constituting Attachment No. 1 to this Agreement;
 - 4) supporting the Partners in the implementation of assigned tasks;
 - 5) ensuring an efficient system of communication with the Partners and the International Visegrad Fund;
 - 6) submission of applications for payment to the International Visegrad Fund in order to settle the Project expenditures and receive the funds for financing the tasks realized by the Project Leader and Partners;
 - 7) informing the International Visegrad Fund about problems in the implementation of the Project;

3. The Partners shall be responsible for the following:

- 1) incurring expenditures in accordance with the project budget and providing financial and in-kind contributions ("non-financial contribution") as indicated in the Application for Project Grant;**
- 2) active participation and cooperation in the activities of the Partnership aimed at the implementation of the Project in accordance with the Application for Project Grant mentioned in § 1.1;**
- 3) informing (in order to be approved by the Leader) about planned changes in the partner's tasks realized within the Project at least 2 weeks before the planned change;**
- 4) application of the adopted system of the flow of information and communication between Partners;**
- 5) immediately informing the Leader about obstacles in the implementation of tasks, including the risk of discontinuation of tasks;**
- 6) submission to control in the scope of the proper implementation of tasks realized within the Project, carried out by the Leader, the International Visegrad Fund and other entities authorized to carry out the a/m control;**
- 7) making available documents or information enabling evaluation of the impact of implemented tasks in relation to the Project goals and Program goals whenever requested to do so by the Leader or authorized entities;**
- 8) informing participants of the Project about subsidizing the tasks realized within the Project by the International Visegrad Fund;**
- 9) placing the logotype of the International Visegrad Fund on promotional, informational and training materials related to the implementation of the task entrusted under the agreement in accordance with the guidelines of the program;**
- 10) keeping separate records of Project expenditures in a transparent manner in accordance with the rules defined in the program, so that it is possible to identify individual operations related to the Project;**
- 11) providing financial and reporting information to the Leader within deadlines and in a form allowing to prepare applications for payments required by the Project Grant Agreement;**

- 12) collecting and archiving Project documentation (including financial documents) related to the use of the grant for a period of not less than 10 years from the date of approval of the final report by the International Visegrad Fund;
 - 13) implementing the Project in accordance with the provisions of the documentation for the awarding of grants within the framework of the International Visegrad Fund;
 - 14) providing publicity to the Project according to the provisions of the documentation for the awarding of grants within the framework of the International Visegrad Fund;
 - 14) contributing to Facebook profile by providing necessary information to be posted by the Leader;
 - 15) posting information about the project on official city websites.
5. English shall be the official language of communication and implementation of tasks within the project.

§ 3

Financial Plan

1. The Parties hereby agree to the following distribution of funds awarded under the grant:

- 1) The Leader will receive funds in the total amount of EUR 8,496.00, which will be spent according to the project budget specified in the Application for Project Grant attached as Attachment 1 to the Partnership Agreement.
- 2) Partner No. 1 undertakes to carry out the tasks in the project up to the amounts stated in the budget of the Grant Application. Any costs incurred in excess of the budgeted amount shall be borne by Partner No 1.

Expenditures to be covered by Partner No 1:

- a) Purchase of bee houses for schools in Nyiregyhaza. Dimensions: 2.3 m x 1.2 m, material: wood, weight: 100 kg. (6 houses x EUR 140). Total cost EUR 840,00.
- b) Soap based on bee products for the winners of the contest in Nyiregyhaza (20 pcs. x EUR 2.25). Total cost EUR 45.00.
- c) Honey for school pupils in Nyiregyhaza 50 pcs. x 5 EUR, 20 ml). Total cost EUR 250,00.
- d) Cost of expert service: films with experts' presentations, online transmission; 1 film = 45 min, Nyiregyhaza (2 films x EUR 100). Total cost EUR 200,00.

3) Partner No. 2 undertakes to carry out the tasks in the project up to the amounts stated in the budget of the Grant Application. Any costs incurred in excess of the budgeted amount shall be borne by Partner No 2.

Expenditures to be covered by Partner No. 2:

- a) Purchase of bee houses for schools in Stropkov. Material: wood, dimensions: 53 cm x 43 cm x 61 cm (4 houses x EUR 100R). Total cost EUR 400,00.
- b) Purchase of mason bee cocoons for colonization of beehives in Stropkov (4 x EUR 100). Total cost EUR 400,00.
- c) Propolis for the winners of the contest organized for the inhabitants of Stropkov (20 pieces x 50 ml x EUR 5). Total cost EUR 100,00.
- d) Honey for school pupils in Stropkov (20 pieces x 160 g x EUR 3,50). Total cost EUR 70,00.
- e) Cost of expert service: films with experts' presentations, online transmission; 1 film = 45 min, Stropkov (2 films x EUR 100). Total cost EUR 200,00.

4) Partner No. 3 undertakes to carry out the tasks in the project up to the amounts stated in the budget of the Grant Application. Any costs incurred in excess of the budgeted amount shall be borne by Partner No. 3.

Expenditures to be covered by Partner No. 3:

- a) Honey for the winners of school contest in KoSice (20 pieces x 700 ml x EUR 8,50). Total cost EUR 170,00.
- b) Book awards in KoSice (20 books x EUR 10). Total cost EUR 200,00.
- c) Cost of expert service: films with experts' presentations, online transmission; 1 film = 45 min, Kosice (2 films x EUR 100). Total cost EUR 200,00.

2. Partners specified in para. 1 shall be reimbursed for costs incurred up to the amount referred to in para. 1 on the basis of a debit note issued to the Municipality of Rzeszow - Municipality Office in Rzeszow, Rynek 1,35 - 064 Rzeszow, Taxpayer's Identification Number (NIP): 813 00 08 613. Partners must provide copies of the invoice on the basis of which the debit note was issued along with the required documents confirming the implementation of tasks in accordance with the "Guide for Visegrad, Visegrad + and Strategic Grants ("Grant Guidelines for Visegrad Grants, Visegrad+ and Strategic Grants") to download from the following website: www.viseeradfund.org.

3. Should the incurred costs be declared ineligible by the International Visegrad Fund due to the Partners' fault, the Partners shall reimburse the amount declared ineligible upon a written summons issued by the Leader within 7 working days from the date of receiving the information about declaring the expenditure ineligible.
4. The Grant may only be used during the project implementation period as specified in the Grant Application, in accordance with the "Grant Guidelines to Visegrad, Visegrad+ and Strategic Grants ("Grant Guidelines for Visegrad, Visegrad+ and Strategic Grants") and the Grant Application.
5. Partners must complete their tasks according to budget in an efficient and cost-effective manner.
6. The selection of contractors for particular tasks to be implemented by the Partners will be carried out according to the principle of competitiveness, assuming efficient and cost-effective use of financial resources.
7. Any change in eligible expenditure as stated in the budget in excess of EUR 1,000 for a particular budget line requires prior approval of the Managing Director of the Fund. In order to obtain such approval, a written application submitted by the Leader is required, justifying the need for such a change. Without the Fund's approval, the grant may not be used to cover revised costs in excess of the budgeted amounts.
8. The project budget is included in Attachment 1 to the Agreement.
9. The Parties undertake to incur expenses in accordance with the amount indicated in the project budget, according to the Grant Application constituting Attachment No. 1 to the present Agreement.

§4

Reporting

1. Partners are obliged to provide the Leader with information on the implementation of the Project necessary for the preparation of financial statements as well as the final report on the implementation of the Project.
2. Financial statements should be in line with the budget and must indicate expenses related to the Project and be consistent with the financial documents confirming the use of the grant. All financial documents (bills, invoices and contracts, etc.) related to the Project must be kept for the period of at least 10 years and copies must be submitted to the Leader.

3. Report on the implementation of activities together with copies of the required documents specified by the International Visegrad Fund shall be submitted by the Partners to the Leader' registered office within 20 working days from the end of the activities.

§5

Management

The Parties authorize the Project Leader to represent the Partners in contacts with the International Visegrad Fund.

§ 6

Monitoring and Control

1. The Partners undertake to monitor proper implementation of the Project on an ongoing basis.
2. Should the International Visegrad Fund or any other authorized institution carry out monitoring or control, the Partners shall allow immediate and full access to all information and documents related to the implementation of the Project.

§7

Amendments to the Agreement

Any amendment to the present Agreement shall be in writing under pain of nullity.

§ 8

Settlement of Disputes

The parties shall seek to amicably resolve disputes arising in connection with the performance of the present Agreement.

§9

Termination of the Agreement

1. The present Agreement may be terminated before its completion in the event of termination or cancellation of the Project Grant Agreement between the Leader and the International Visegrad Fund.
2. Partners may not assign their rights and obligations under the present Agreement to any other entity.

Final Provisions

1. The present Agreement shall become effective on the date of its signing.
2. The present Agreement shall remain in force until the date of expiry of the Grant Agreement for the Project.
3. The present Agreement has been drawn up in four counterparts, one for each Party.

.....

Signature of the Leader

.....
Signature of Partner 1

.....

Signature of Partner 2

27.12.2021

Signature of Partner 3

Attachments to the Partnership Agreement:

- 1) Attachment No 1: Application for Project Grant.
- 2) Attachment No 2: Substantive Description of the Project.

I, the undersigned, Joanna Lubera - Kosior, sworn translator of English TP/3929/05, thereby certify the above to be true and faithful translation of the original document presented to me in Polish.

Rzeszdw, 13.09.2021

Rep. No 313/2021

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Annex no 2: Description of the project

3.1. PROJECT SUMMARY

The heart of the project and its main goal is to shape BEE friendly pro bee attitudes among the residents of the Visegrad Group by undertaking regional partnership cooperation. Two levels are visible in the project, consistent with the assigned tasks: on the one hand, the social level covering a comprehensive information and education campaign (task no. increasing knowledge about the role and importance of **bee life in the city**).

3.1.1. Project Title:

BEE friendly

3.1.2. Choose the main focus area of your project (choose only the one that best describes your proposal):

Regional Development, Environment and Tourism

3.1.3. Choose the main objective of the project:

Increased awareness, education and improvement of regional strategies on environmental protection, climate change and sustainable development

3.2. PROJECT RELEVANCE AND CONTEXT

3.2.1. What is the main issue that your project would like to focus on? What is the current situation that you wish to change?

Please explain the context of your project proposal (the problem you wish to solve, the issue you would like to address). Base your description on available statistics and facts and describe the current state of art. (max. 1600 characters)

Project focuses on low awareness of the societies of V4 on the role and importance of bees&pollinators in human life.

Currently, there are over 19000 species in the world responsible for pollinating plants that constitute over 1/3 of our daily diet. According to the data of European Parliament, EU is 2nd largest producer of honey in the world (after China). Every year, around 600,000 beekeepers and 17 million hives in the EU produce around 250,000 tons of honey, most of which among the V4 countries: HUN:20,000 tons, POL: 15-20000, CZE:10-15000, SK:I-5000 (Honey market in EU, 2020). At the same time, EU & V4 countries face increasing negative phenomenon of dying bees and low public awareness of the need to support and protect them, which results from: low knowledge, passive social attitude, indifference of local authorities.

Taking into account above mentioned, EP resolution 2018 on prospects&challenges for EU beekeeping sector confirmed that EU underestimates importance of pollination, which is often taken for granted, while e.g. in USA, artificial pollination is spent on EUR 2 billion per year; therefore, this phenomenon should be strongly counteracted because beekeeping sector have vital importance for EU and makes a significant contribution to society, both economically (around 14.2 EUR billion per year) and environment by maintaining ecological balance and preserving biodiversity-84% of plant species & 76% of food production in Europe depend on pollination by wild & honey bees.

Data confirmed this is a key problem on a European scale which undoubtedly concerns V4 countries.

3.2.2. What should be done to address this issue/problem? How does your project contribute to the solution?

Describe what you believe should be done to bring a positive change in the local community or society in general. How do you and your partners plan to contribute to the change? (max. 1600 characters)

In order to solve problems diagnosed above, Partners set the main goal of project to shape bee friendly attitudes among inhabitants of V4 by starting regional partnership cooperation & implementing joint activities on 2 levels:

1) social level: organization of a comprehensive, wide, public information & education campaign aimed at changing passive & negative attitudes among V4 inhabitants by:

-providing in an accessible way knowledge about role & importance of pollinators in human life (educational lessons in schools, online posts, electronic guide and poster, online broadcasts, competitions promoting pro-bee attitudes).

2) area focused on local authorities: conducting a popularizing & scientific conference to increase the identification of local authorities with the global problem, and indicate directions of possible actions. A change in mentality and attitudes of decision-makers will be possible thanks to the realization of collective responsibility for protection & support of bees; exchange of good practices, enrichment of theoretical knowledge thanks to meetings with experts as well as practical knowledge acquired during field studies and participation in workshops.

According to analysis carried out by partners, comprehensive action, i.e. on two levels combining reliable theoretical knowledge with activating practical activities & exchange of experiences, guarantees achievement of assumed goal. By undertaking regional cooperation within V4 and directing it directly to researched target groups, Partners have a chance to permanently change attitudes of V4 inhabitants.

3.2.3. What added value does your project bring to the already existing practices? What is the innovative element in your proposal?

What makes this proposal stand out from similar initiatives? What do you offer that has not been done before? (max. 1600 characters)

Added value is multilateral cooperation of cities aimed at increasing social awareness with knowledge & awareness of local authorities, which on behalf of local communities make decisions and shape their lives. Conducting a comprehensive, multilateral information & educational campaign, using generally available, modern IT tools, with a wide range of impact, together with the organization of a popularization and scientific conference, guarantee that partnership initiative of the cities will have a sufficient scale of impact and clout to significantly stand out from existing, individual, small initiatives.

Direct involvement of local authorities in the project with participation of local communities will increase social acceptability of results, products & effects, and will contribute to increasing level of identification with project, treating its main goal as our common cause, serving for common good.

The partners will implement the tasks through the innovative tool: "Learning Through Action" (teaching skills). Action learning differs from traditional teaching methods in that, instead of putting emphasis on the presentation of knowledge and skills, it focuses on acquiring skills through commitment and analyzing actions taken in the past to draw conclusions for the future (improving future through reflection of past). The use of this innovative solution will ensure the development of critical reflection on one's own pro or anti-bee activity, accelerate learning and improve the effectiveness of teamwork. Qualified experts will supervise the correct application of the tools.

3.2.4. What is the regional relevance of your proposal?

How will the V4 region and its citizens benefit from the project? Why is it necessary to address the issue on a regional (Central European) level? (max. 1600 characters)

It is necessary to start protection of bees and pollinators at regional level, according to EP resolution, which entered into force in 2019. European Commission, indicate that almost 1 species of bees in Europe are already at risk of extinction, while another 5% of species are considered to be bees with the so-called increased risk of extinction.

Inhabitants of V4 region will benefit from comprehensiveness, openness & accessibility of the project's activities. Individual initiatives implemented so far, undertaken individually in only one country, are not able to bring an appropriate wide dimension, scope and effectiveness measured by the adopted results. Only undertaking multilateral regional cooperation, guaranteed by the involvement of society and local authorities, will contribute to achievement of tangible benefits. Taking joint local®ional actions can change this situation.

Regional significance of project is consistent with V4 establishments made in 2019 in Tatranska Lomnica regarding importance of pollinators for food production and the whole of humanity, and the threats resulting from the decline in the population of bees and pollinators. The participants of the meeting concluded that pollinators should be supported by the Visegrad Group, as in the EU the number of beekeepers and hives in the V4 reaches 30%. V4 representatives agreed on the need to continue implementing effective measures and raising public awareness of the role of pollinators and raising awareness of what the world will be like without bees (Visegrad Bulletin 10 (1/2019)).

3.2.5. How would you describe your organization's experience in dealing with the proposed topic? Have you previously implemented similar projects?

Describe your organization's past experience, achievements and track record in the given area to justify your involvement. Please include non-IVF supported projects as well. (max. 1600 characters)

Rzeszow: implemented V4 project (ID:21610165); collaborated with partners in EU projects. Since 2004, it has implemented 292 projects for amount:572.2 min EUR(co-financing 354.8 min EUR), including 43 projects of environmental protection:87 min EUR ("Ecological Life" Erasmus +; "Together for Clean Air" Interreg PL-SK; "Increasing green areas" WFOS, "Natural environment without borders" Comenius).

RZE belongs to initiative "Bee-friendly city" and initiative "Apiary in the heart of the city"; supports sustainable development of urban space; sowing flower meadows; cooperates with local beekeepers.

Nyiregyhaza has implemented project "Green city development". Protects & observes beehives created by wild bees, carries out honey-bearing plantings, creates ecological green corridors connecting urban area with flower fields:"Insect pasture".

Kosice has implemented SK-HU project "Increasing pro-environmental awareness in cross-border areas". Create urban flower meadows, supports ecological beekeeping; testing a hive prototype with a rotating fruiting body and a beekeeping hotel prototype, promoting an innovative method of treating bees.

Stropkov planted honey-bearing flowers, disseminated lectures on bees & pollinators, production of bee products, beekeeping technology.

Partners consulted on the assumptions of the project, tasks, roles and responsibilities during online meetings (9.2020-5.2021). The financial contribution and commitment of the project staff have been established. RZE became a leader because it has the most experience in the subject of the project.

3.3. TARGET GROUPS

Target group:	Method of selection:	No. of people:
What individuals, stakeholders, social groups and/or organizations do you plan to directly reach?	How do you plan to select this group? Max.500	What is the estimated number of people? How many of them will be involved from V4 countries?

Annex no 2: Description of the project

Children and teachers from primary schools participating in classes on the protection of bees	Closed recruitment directed to children from primary schools. Initial recruitment-checking interest in project participation was carried out in all cities at the beginning of May 2021 in cooperation with education departments, which confirmed the possibility of introducing additional lessons for children. School directors had 2 weeks (until mid-May) to declare willingness to participate in the project, the number of classes & children. Re-recruitment will be repeat before project implementation.	Rzeszow: 12 650 children +506 teachers Nyiregyhaza: 2 496 children+96 teachers Stropkov: 220 children + 10 teachers Kosice: 1100 children + 50 teachers From all partners: 17128 people
Inhabitants of twin towns	Open recruitment, common to all people. Selection will be measured by the interest and direct participation of residents in competitions, in the views of posts, the number of views of the film, downloading leaflet and guidebook.	Rzeszow: approx. 196 634 people Nyiregyhaza: approx. 117 852 people Stropkov: approx. 10 500 people Koszyce: approx. 238 593 people From the total number of inhabitants: 563579-10% will actively participate in project 56358.
Beekeepers and organizations working to protect bees, gardeners, gardeners	Open recruitment, common to all people. Each of the partners will send out information about the project by mailing to the institution, organization etc. to encourage them to get involved in the project activities, to promote its goals and results and to increase the scale of the project's impact.	Rzeszow: 20 Nyiregyhaza: 20 Stropkov: 10 Kosice: 20
City representatives - project partners who will come to the conference in Rzeszow	For the project partners, the recruitment will be closed (each city has appointed people to participate in the project, taking into account their experience and knowledge in the area of the project).	Rzeszow: 6 people Nyiregyhaza: 4 people Stropkov: 4 people Koszyce: 4 people
3.4. SPECIFIC RESULTS		
What specific results do you expect to achieve at the end of your project? How do these results contribute to the solution described in section 2.2?		

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Annex no 2: Description of the project

Specific result	Contribution to the project's overall goal
List the specific goals you wish to achieve by the end of your project (e.g. new audiences reached, articles published, people trained). How do these products/achievements bring you closer to the bigger solution	
Trained children and teachers	transferring knowledge to children and teachers in theory and in practice will increase the level of awareness, make them aware of the importance of the topic and allow them to create positive attitudes in accordance with the Bee Friendly main goal
Trained representatives of project partner	it will allow the transfer and, consequently, the application of knowledge between the project partners, which will enrich the partners' municipal policies. It will give a better understanding and break the stereotype of downplaying and omitting. Partners will learn how, thanks to international (regional) cooperation, local challenges / problems can be jointly solved in the area of bee protection and raising public awareness.
New audiences reached	thanks to informing about local and regional community activities and reaching institutions dealing with nature protection, including bees and pollinators
Introduced contests	Through them, the community will be directly involved in taking actions aimed at the protection of bees. Thanks to the competitions, simple, pro-friendly activities will be popularized, and the inhabitants will be encouraged to implement them.
Online posts published	By providing the necessary knowledge about the importance of bees in the life of plants and people, they will make it possible to make the community aware of the importance of the problem of the decline in pollinator populations

3.5. DISSEMINATION AND FOLLOW-UP

3.5.1. What activities will you carry out to share the results of the project outside your organization and partners?

(max. 1600 characters)

Partners will be responsible for coherent & homogeneous image of project, and will actively work for its promotion & dissemination. Dissemination will include: lesson concept, settling of bee houses, best pro-bee initiatives submitted by residents as part of competitions, information & educational posts in social media, project profile on FB. Availability and sustainable use will be guaranteed by all partners who will share the knowledge/experience during conference; from the level of multilateral cooperation to the local level on which they operate on a daily basis. Partners will disseminate knowledge about bees gained during meetings with experts (in the theoretical part of the conference) and examples of best practices that they learned in the practical part of the conference.

Forms of dissemination will be adapted to the specific conditions of each of the city, hence the dissemination will take place during direct meetings with citizens, presentation of the best practices in the

field of environmental protection, during city conferences & hosting foreign delegations; in schools, during lessons on nature/biology, educational lessons, civic preparation, during meetings/teachers' councils. In order to both promote project and its dissemination partners will use modern IT tools: social profiles, cities and institutions websites (local and regional level). Promotional tools will also be project documentation with appropriate logos. All materials published & developed under the project will be labeled in accordance with the IVF guidelines.

3.5.2. Do you plan any activities in the future which will build on the results of this project?

(max. 1600 characters)

On one hand, project fills gap of lack of action in promoting pro-beekeeping attitudes among society, and on the other, it will be initiator of new proposals in this area. Partners assume continuation of cooperation after project end, which will be developed with new issues enabling extension of discussed topic. Results of project will be disseminated by Partners during: government meetings, receiving foreign delegations, city conferences or organized events. According to the principle - "together we can do more", cities will conduct further mutual online consultations (at least once every six months), during which it will be possible to analyze implemented activities and their results, further exchange of experiences & practices, and also search for new directions. They will try to adapt common ideas on their local level. What's more, project partners cooperate with their twin cities (based on signed partnership agreements), therefore in future current project partners will make efforts to extend scope of cooperation beyond V4 area: to Eastern Partnership countries such as Ukraine (readiness to such cooperation has already been expressed by Lutsk and Truskavets). Participation of partners outside V4 will extend the results of project as well as add value. This is in line with the goals of the V4 and its priorities. Originally, CZE city was planned to participate in project. International Cooperation Department in RZE conducted search for CZE partner. However, limitations resulting from pandemic situation and absence of workers contributed to the lack of willing cities.

DELIVERABLES

Output no. 1. (Product): Information and education campaign

Date: 01.10.2021-31.05.2022

Description: The heart of the project and its main task will be to carry out a comprehensive information and education campaign on the protection of bees and making the society aware of their importance in human life. The campaign will be conducted directly (information and education lessons, online meetings with beekeepers) and indirectly through social media (competition, film, posts, guide, poster).

The campaign will consist of the following elements:

1) "BEE Friendly: Lesson about bees" (01.10.2021-31.05.2022) - educational activities in primary schools about bees. (1 lesson = 45 minutes, there will be 1 educational lesson + 1 practical lesson). Lessons will be held at all project partners:

Rzeszow: 22 schools x 23 number of classes x average of 25 children = min. 12 650 children + 506 teachers

Nyiregyhaza: 16 schools x 6 number of classes x average of 26 children = min. 2 496 children + 96 teachers

Stropkov: 1 schools x 10 number of classes x average of 22 children = min. 220 children + 10 teachers

Kosice: 10 schools x 5 number of classes x average of 22 children = min. 1100 children + 50 teachers

The content of the lesson - an outline and an educational film will be prepared by beekeepers from Rzeszow and given to teachers from partner cities for further use. The outline and the video will be translated into the partners' languages (Slovak and Hungarian).

The topics of the educational lesson (1 hour x 45 minutes) will include, among others:

- what are bees?
- why are they so important in plant and human life?
- what happens when there are no bees?
- Act locally, help globally: how can we help bees?

The subject of the practical lesson (1 hour x 45 minutes). To conduct the lesson it will be necessary to purchase bee huts and settle them. Lesson will include topics:

- where the bee lives and how the bee house functions
- what bees do: familiarization with beekeeping products (propolis, wax, pollen)
- honey: a miracle agent - with the health-promoting properties of honey,
- how to distinguish artificial honey from real honey?

The subject of the lesson was determined jointly by the project partners during the online consultations of the project.

2) ..How to be BEE Friendly?" - information and educational films (01.01.2022-31.05.2022). A total of 10 online films: Rzeszow (4), Nyiregyhaza (2), Stropkov (2) and Kosice (2). Movies broadcast as an online recording. 1 movie = 45 min. Online entries using the free zoom platform or Facebook, recipients: 1 entry: 1000 people.

Rzeszow: 4 films x 1000 people = 4000 people

Nyiregyhaza: 2 films x 1000 people = 2000 people

Stropkov: 2 films x 1000 people = 2000 people

Kosice: 2 films x 1000 people = 2000 people

Total number of recipients: 10,000 people

Total number of hours of films in the form of "life": 10 hours

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Annex no 1: Application Form

Suggested topics for online videos:

- how to arrange a bee-friendly balcony; honey plants
- how to distinguish between artificial and real honey. Health-promoting properties of bee products.
- "Do we need BEE?": The role of bees in human and plant life
- "bee in the city" how to help / how not to harm.
- not only bees are responsible for pollination
- bees- biodiversity watchdogs

The recipients of the films will be the broadly understood community of the project partners' cities: residents, children, youth, organizations supporting bees, beekeepers, organizations and educational institutions. The films will be generally available, free of charge, and can be watched using IT tools.

3) "BEE Friendly: contests in social media" (01.04.2022 - 31.05.2022): addressed to all city dwellers - project partners, open and open to the public. Competitions will be held in all partner cities:

Rzeszow-3 competitions: 2 competitions for residents (a total of 20 best pro bee initiatives will be awarded: 10 in each competition), 1 competition for children (50 children from schools will be awarded - group work is allowed).

Awards: for residents: 20 candles and 20 pollen, for children: 50 jars of honey

Nyiregyhaza: 3 competitions: 2 competitions for residents (a total of 20 best pro bee initiatives will be awarded: 10 in each competition), 1 competition for children (50 school children will be awarded - group work is allowed).

Awards: for residents: 20 pieces of bee soap, for children: 50 jars of honey

Stropkov: 3 competitions: 2 competitions for residents (the best 20 pro bee initiatives will be awarded: 10 in each competition), 1 competition for children (20 children from schools will be awarded - group work is allowed).

Awards: for residents: 20 pieces of propolis, for children: 20 jars of honey.

Kosice: 3 competitions: 2 competitions for residents (a total of 20 best pro bee initiatives will be awarded: 10 in each competition), 1 competition for children (20 children from schools will be awarded - group work is allowed).

Awards: for residents: 20 books, for children: 20 jars of honey.

There will be a total of: 12 competitions

In total, the following will be awarded: 80 residents and 140 children.

Minimum number of pro-apiculture initiatives reported: 200 initiatives / ideas / good practices

Purpose of the competition: indication of the best pro-apiculture activities, initiatives, practices that will be examples - collections of good practices to follow. The aim of the competition is to encourage people to submit photos showing the activity to protect the bees, e.g. displaying a drinker, planting a honey plant, presenting a flower bed, flower pots inspired by flowers, teaching children about bees through games or drawings, hand-made bee houses. Residents will be awarded with bee products from local apiaries, e.g. bee pollen, beeswax candles. The effect of the competition is to encourage residents to take action and support local beekeepers. In each city, the best initiatives will be awarded. The collected good initiatives / practices will constitute a specific knowledge base on how to support bees.

4) "BEE Friendly - posts in social media" (01.03.2022 - 31.05.2022) Total Posts: 10. Information and educational posts periodically published by all project partners on social media regarding bees (information, interesting facts, posts on how to help bees, a list of honey plants, how to arrange a bee-friendly balcony), posts in the form of graphically attractive slides in each of the partners' languages, graphics provided to partner cities for publication in their social media, posts also published on the project profile, sample text on the graphics:

a. Honey is the only food that contains all the nutrients necessary to support life.

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- b. Did you know that bees have to visit about 4 million flowers to collect nectar for 1 kg of honey? You can help, plant honey flowers!
- c. Did you know that bees have been making honey in the same way for 150 million years?
- d. Can't you imagine your morning without coffee? We owe its aroma to the bees. Pollination increases yield and grain quality.

Number of recipients: 10 posts x 2,500 people = 25 000 views

5) Information poster (1 item) educational guide (1 item) (01.10.2021 - 31.05.2022)- prepared as an electronic version, version with the use of graphics. The leitmotif of the poster will be the promotion of the project along with the presentation of interesting facts about bees and pollinators in a graphically attractive way. The guide will contain basic information about bees and pollinators, how to help them and will be a collection of good practices and pro-bee attitudes. The poster and the leaflet will be posted on the project profile on FB, they will be freely available for all target groups of the project. They will constitute both promotional and educational material of the project. In addition, these materials will be sent by e-mail to the schools where the lessons will take place, to public benefit organizations, public institutions, they will also be posted on the official websites of the project partners' cities.

Direct Target Groups:

- 1) Children and teachers from primary schools participating in classes on the protection of bees.
Rzeszow: (22 schools x 23 classes x 25 children)=12 650 + 506 teachers
Nyiregyhaza: (16 schools x 6 classes x 26 children)=2 496 + 96 teachers
Stropkov: (1 school x 10 classes x 22 children) = 220 children + 10 teachers
Kosice: (10 schools x 5 classes x 22 children) = 1100 + 50 teachers
- 2) Inhabitants of partner cities (Rzeszow: approx. 196,634 people, Stropkov: approx. 10,500 people, Kosice: approx. 238,593 people, Nyiregyhaza: approx. 117,852 people)
- 3) Organizations working for the protection of nature
- 4) Beekeepers and organizations working to protect bees, gardeners

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Role of the Applicant and Partners:	Preparation: Leader: -responsible for submitting the project and its comprehensive preparation in cooperation with partners - will appoint a project coordinator - will settle the project All partners: - they will cooperate with the project leader in the preparation of application forms (project descriptions, determination of the subject matter, budgeting) -will consult online project submission -select schools in which lessons will be held - they will publish information about the project and its progress in their city -will guarantee beekeepers to carry out the lessons; - they will guarantee a financial contribution to the project Implementation: Leader: -prepare a lesson outline and an educational film for use by project partners; - will ensure the translation of the outline and the film into the languages of the partners; -prepare a poster and guide in electronic form graphically and present it to partners for consultation. -prepare posts for publishing in social media in consultation and for consultation with project partners - will be the FB administrator of the project All partners: -Conduct information and educational lessons in schools and competitions; - they will monitor the outputs and results of the project and will be jointly responsible for their achievement Dissemination: All partners: -will promote the project at local and regional level. - they will consult the content and graphic form of the poster and the guide and will make it available on their websites - they will actively promote the project in social media - publish information about the project on the official websites of their cities
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Dissemination/promotion:	All partners will act actively to promote and disseminate the project at the local and regional level. The following will be disseminated in particular: lesson plans about bees, the practice of building bee houses, the best pro-bee initiatives submitted by residents as part of competitions, information and educational posts in social media, project profile on FB. The forms of dissemination will be adapted to the specific conditions of each of the project partners, hence the dissemination will take place during direct meetings with citizens, during the presentation of the best practices of cities in the field of environmental protection, during city conferences and hosting foreign delegations; in schools, during lessons on nature / biology, educational lessons, civic preparation, during meetings/ teachers' councils. In order to both promote the project and its dissemination, the partners will use modern IT tools: social profiles, websites of their cities, online broadcasts, an electronic guide and poster, websites of institutions responsible for environmental protection and bee support (local and regional level).		
BUDGET			
Budget category:	Budget subcategory:	Budget description:	Sum in EUR:
Printing/publishing costs	Graphic design	Creating a guidebook in electronic version with tips on bee protection (electronic version with graphic design)	40,00
Translation and interpreting costs	Translation costs	The cost of translating the outline of the "lessons about bees" and educational materials into Slovak (14 EUR x 20 pages, Slovakian language)	260,00
Translation and interpreting costs	Translation costs	The cost of translating the outline of the "lessons about bees" and educational materials into Hungarian (15 EUR x 20 pages, Hungarian language)	280,00
Office supplies/consumption material	Office supplies/ consumption materials	Purchase of a bee house for schools in Rzeszow (22 bee houses x 35 EUR)	770,00

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Office supplies/consumption material	Office supplies/consumption materials	Purchase of a bee house for schools in Nyiregyhazie. Dimensions: 2.3 m x 1.2 m, material wood, weight: 100 kg. (6 houses x 140 EUR)	840,00
Office supplies/consumption material	Office supplies/consumption materials	Purchase of a bee house for schools in Stropkov. Material wood, dimensions: 53 cm x 43 cm x 61 cm (4 houses x 100 EUR)	400,00
Office supplies/consumption material	Office supplies/consumption materials	Purchase of mason bee cocoons in order to populate the hives in Rzeszow (34 EUR x 22)	748,00
Office supplies/consumption material	Office supplies/consumption materials	Purchase of mason bee cocoons to populate the hives in Stropkov (4 x 100 EUR)	400,00
Awards and prizes	Non-financial prizes/award	Honey for students from Rzeszow (50 items x 2 EUR, 60 ml)	100,00
Awards and prizes	Non-financial prizes/award	Beeswax candle for the winners of the competition in Rzeszow (20 items x 1,5 EUR)	30,00
Awards and prizes	Non-financial prizes/award	Bee pollen for the winners of the competition in Rzeszow (20 items x 3.25 EUR, 100g)	65,00
Awards and prizes	Non-financial prizes/award	Bee-based soap for the winners of the competition in Nyiregyhaz (20 items x 2.25 EUR)	45,00
Awards and prizes	Non-financial prizes/award	Honey for students of schools in Nyiregyhazie 50 items x 5 EUR, 20 ml)	250,00
Awards and prizes	Non-financial prizes/award	Propolis for the winners of the competition for residents in Stropkov	100,00

		(20 items x 50 ml x 5 EUR)	
Awards and prizes	Non-financial prizes/award	Honey for students from Stropkov (20 items x 160 g x 3.50 EUR)	70,00
Awards and prizes	Non-financial prizes/award	Honey for the winners of the school competition in Kosice (20 items x 700 ml x 8,50 EUR)	170,00
Awards and prizes	Non-financial prizes/award	Book awards in Kosice (20 items x 10 EUR)	200,00
Translation and interpreting costs	Translation costs	Subtitles in Slovak and Hungarian for the film about bees (subtitling service in two languages)	134,00
Printing/publishing costs	Graphic design	Information and education poster in electronic version with graphic design (commissioned service)	45,00
Expert fees/Fees for authors or artists	In - person service	Cost of the expert service: films with experts presentations transmitted online 1 film = 45 min, Rzeszow (4 films x 100 EUR)	400,00
Expert fees/Fees for authors or artists	In - person service	Cost of the expert service: films with experts presentations transmitted online 1 film = 45 min, Stropkov (2 films x 100 EUR)	200,00
Expert fees/Fees for authors or artists	In - person service	Cost of the expert service: films with experts presentations transmitted online 1 film = 45 min, Niregyhaza (2 films x 100 EUR)	200,00
Expert fees/Fees for authors or artists	In - person service	Cost of the expert service: films with experts presentations	200,00

		transmitted online 1 film = 45 min, Kosice (2 films x 100 EUR)	
Printing/publishing costs	Graphic design	Development of graphics for posts published in social media (10 graphics x 24 EUR, in each of the partners' languages)	240,00
		Total:	6 187,00
Output no. 2. (Product) : Bee Friendly conference			

Date: 18.05.2022 - 20.05.2022

Description: Conference (3 days x4 cities): theoretical and practical part.

The summary of the project will be the organization of a conference in Rzeszow devoted to the protection of bees and their importance in human life.

Conference participants are a total of 20 people representing the project partners (Rzeszow: 6 people, Nyiregyhaza: 4 people, Stropkov: 4 people, Koszyce: 4 people) + min. 20 representatives of institutions related to activities to support bees and pollinators and environmental protection: including experts from the Rzeszow apiary "Yes fo Bees #" (expert panel - 2 people), experts from the City Greenery Board (the city's unit responsible for designing urban green areas) and representatives of the City Hall. Total: min. 40 participants. The final number of people participating in the conference will depend on the recommendations and guidelines of the Chief Sanitary Inspector on SARS-CoV-2.

The conference will be profiled: scientific and practical, and will be addressed primarily to representatives of institutions influencing urban policies and to representatives of institutions involved in activities supporting bees and environmental protection.

The conference will be held in May 2022, because it is May (20 May) that the World Bee Day is celebrated. The conference will consist of:

- 1) Theoretical part: it will consist of presentations of all project partners who will present their current activities to support bees. The part will be enriched in terms of content by experts who will show the latest trends and directions of actions that can be taken by city authorities.
- 2) The practical part: it will consist of two parts, the first part of the practical classes will include a visit to the Rzeszow Trzmielowisko - a specially separated area where bumblebees have been colonized; a visit to Primary School no. 11 at which an ecological mural was created and which will have a house for a red mason bee (which will be created as a result of the project). The second part of the practical classes will include a trip to an apiterapy, where workshops for project partners on the possibilities of bee protection at the level of urban policies and a practical presentation of the potential of apiterapy.

Conference plan:

May 18, 2022 (1st day)

18: 00-19: 00 Check-in

19: 00-20: 30 Dinner (restaurant in the hotel)

May 19, 2022 (2nd day) - theoretical part with an expert panel: "Bees in the city: challenges, directions, protection"

6:00 - 8:00 Breakfast

9:00 - 9:30 Welcoming the participants and official opening of the conference (10 min, 1 person: representative of the City Hall)

9:30 - 9:45 Municipal measures to protect bees (15 min: Representative of the City Hall)

9: 45-10: 00 Urban greenery and the life of bees (15 min) Municipal Greenery Board

10:00 -10:20 Coffee break

10:20 -11:05 Expert panel: "A small insect, of great importance - a bee we do not know" (45 min., Expert no. 1)
 11:05 - 11:50 Expert panel: "A bee is not only honey - which we owe to pollinators" (45 min., Expert no. 2)
 11:50 - 12:00 Questions & discussion
 12:00 - 12:20 Presentation of activities undertaken by the city of Nyiregyhaza (20 min)
 12:20 - 12:40 Presentation of activities undertaken by the city of Kosice (20 min)
 12:40 - 13:00 Presentation of activities undertaken by the city of Stropkov (20 min)
 13:00 - 14:30 Lunch for invited guests
 14:30 - 17:00 practical part: A visit to Trzmielowisko
 Eco-mural at Primary School no. 11 (Podwistocze)
 A house for bricklayers at the Primary School no. 11 (Podwistocze)
 18:30 Dinner

May 20, 2020 (3rd day) - Bee Day celebration - benefits and practical aspects related to the presence of bees in the city

6:00 - 8:00 Breakfast at the hotel
 9:00 - 12:00 presentation of the best examples and good practices from the presence of bees in the city:
 APITHERAPY: how to use the potential of bee products? (90 min) and workshops with a beekeeper: Bee protection and urban policy (90 min)
 12: 30-14: 00 Lunch (after the delegation's departure)

Direct Target Groups:	-representatives of the cities - project partners (Rzeszow: 6 people, Niregyhaza: 4 people, Stropkov: 4 people: Koszyce; 4 people) -representatives of institutions working for nature protection and supporting bees (20 people, Rzeszow: PL)
Role of the Applicant and Partners:	Preparation: Leader: - will provide a non-financial contribution to the conference room -prepared the logistics of the meeting All partners: - at the stage of writing the application, partners will pre-set the date and agenda of the conference; Implementation: Leader: -provide experts to carry out the theoretical part (2 people) and the practical part (apitherapy + workshop 1 person) All partners: -prepare individual lectures / presentations on activities undertaken to protect bees, challenges, problems and expected development directions Dissemination: All partners: - conducted by all partners at the local and regional level through social media, websites, face-to-face / online meetings
Dissemination/promotion:	Availability and sustainable use will be guaranteed by all partners who will share the knowledge&experience gained during conference; from level of multilateral cooperation to local level on which they operate on a daily basis.

		Partners will disseminate knowledge during meetings with experts & examples of best practices with use of modern IT tools: social profiles, cities & institutions websites.	
BUDGET			
Budget category:	Budget subcategory:	Budget description:	Budget category in EUR:
Accommodation and board	Accommodation	Accommodation with breakfast in Rzeszow during the conference (3 cities x 4 people x 2 nights = 24 nights x 31 EUR)	744,00
Accommodation and board	Board and catering	Lunch during the conference in Rzeszow (3 cities x 4 people x 1 day= 12 people + 6 hosts x 14 EUR)	252,00
Accommodation and board	Board and catering	Dinner for the delegation at the conference in Rzeszow (3 countries x 2 days x 4 people = 24 people + 4 hosts x 12 EUR)	336,00
Expert fees/Fees for authors or artists	In - person service	2 experts x 55 EUR for 45 minutes of presentation	110,00
Accommodation and board	Board and catering	lunch on day 3 (14 people x 12 EUR)	168,00
Expert fees/Fees for authors or artists	In - person service	Fee for an expert: presentation on inhalation (1 h = 45 min) + conducting workshops (2h). 1 person x 33 EUR	99,00
		Total:	1 709,00
Project overhead costs in EUR:			
Project coordinator (1 person x 8 months x 75 EUR). Salary assigned as a special allowance.			600,00
OTHER INCOMES:			
Other financial or non-financial (in-kind) contributions to the project budget Contribution			
Contribution type	Description	Sum in (EUR)	
Grantees non-financial contribution	Speakers at conferences in Rzeszow (2 people x 50 EUR x 45 min)	100,00	
Grantees non-financial contribution	Production of an educational film about bees (full production + music + graphic design, time: 7 min)	400,00	
Grantees non-financial contribution	Renting a hall for conference in Rzeszow	200,00	

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Partners financial contribution	Transport costs to conference in Rzeszow (Niregyhaza): 313 km x 2 = 626 km	100,00
Partners financial contribution	Transport costs to conference in Rzeszow (Kosice): 139 km x 2 = 278 km	55,00
Partners financial contribution	Transport costs to conference in Rzeszow (Stropkov): 118 km x 2 = 236 km	45,00
Partners non-financial contribution	Salary of the project coordinator in Stropkov	200,00
Partners non-financial contribution	Salary of the project coordinator in Koszyce	200,00
Partners non-financial contribution	Salary of the project coordinator in Niregyhaza	200,00

Total project cost (€):	9 996,00
Expected grant budget (€):	8 496,00
Fund's share (%):	84,99